

## REMOVAL OF AN ACCOUNT HOLDER FORM

Use this form to inform us of the removal of an account holder.

### Returning this form and supporting documents

You can post this form and any supporting documents to: **FREEPOST: RTEX-LLUT-KKKE, Paragon, PO Box 850, Wallsend NE28 5BJ**. If you choose to post original documents, we recommend you use registered post. We'll return all original documents we receive back to you.

Or to get them to us quicker, you can email your documents to: **savings@online.paragonbank.co.uk**. Please ensure you send clear copies of all the pages you're attaching, including this form and your supporting documents.

Paragon Account details	
Username (Postal account holders only)	
Account number	
Account name	

Account holder to be removed	
Username	
First name(s)	Surname

### Important information

Please note that if this account is currently in a sole name, the account cannot be changed into the sole name of another person. This also applies to joint account holders where the account cannot be changed into the joint names of new holders. In such circumstances, the account must be closed and the funds transferred to a new account in the new holder(s) name(s). Any account holder being removed from the account, must sign this form to give their consent to their removal.

If your nominated bank account is in joint names, any withdrawals you make from this account will be available to both account holders in your nominated bank account. In this case, you may wish to consider changing your nominated bank account to a sole account. Any changes to the nominated bank account will be applied to all savings accounts or ISAs you hold with us.

If you wish to amend the bank details, along with this form, please send us either a bank statement (original/printed) or a letter from your bank to confirm that the new nominated bank account is in your name. All statements and letters will need to be dated within the last 3 months, confirming the name, sort code, account number and residential address of the account holder.

Current nominated bank account	
Bank name	
Account number	Sort code
New nominated bank account	
Bank account holders full name(s)	
Bank name	
Account number	Sort code

**Declaration and authorisation***To be completed in all cases*

I/We confirm that I/We are the holders of the above named account and that the information provided above is true and accurate. I/We request that the above changes be made to my/our account with Paragon.

1st account holder signature

Date

2nd account holder signature

Date

**PARAGON** (FREEPOST) RTEX-LLUT-KKKE, PO BOX 850, WALLSEND NE28 5BJ

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 [savings@online.paragonbank.co.uk](mailto:savings@online.paragonbank.co.uk) [www.paragonbank.co.uk](http://www.paragonbank.co.uk)

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We recommend you print and keep this information for your personal records or to refer to in the future.