

**PROPERTY INFORMATION FORM**

May 2020

Applicant details
Applicant's name
Property address
Postcode

This proforma should be completed as fully as possible. It will provide the valuer with the information required to assist in the preparation of the desktop property valuation for the lender. These details will form a critical part of the valuation assessment in the absence of an inspection, so its accuracy is vital.

Please, therefore, provide as much detail as possible, and where a response is not known, please state 'not known' rather than submitting an answer that may not be correct.

Property details	
Property description <i>eg converted first floor flat in a 3-storey terraced house</i>	
Number of bedrooms	Number of bathrooms
Number of kitchens	Number of reception rooms
Details of significant alterations / extensions or conversions (historic or recent) with a brief explanation	
Details of any change of use, including single family use to sharers ie C3 to C4	

Property details - continued	
Letting arrangement: <input type="checkbox"/> Shared <input type="checkbox"/> Single	If shared: Number of tenancies / occupants
Is or will the property be let to students? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Any additional comments that may assist the valuer to gain a full understanding of the accommodation, facilities provided, condition, letting arrangement or any other salient information <i>eg newly refurbished, parking, garage, outside space</i>	


Attachments checklist (if available)	
Copies of rent schedule for shared accommodation	<input type="checkbox"/>
Floor plan (printed or sketched)	<input type="checkbox"/>
Photos / recent sales details / rental brochure	<input type="checkbox"/>
A copy of any selective or private property licence	<input type="checkbox"/>
A copy of any previous, relevant valuation reports	<input type="checkbox"/>
Relevant page of AST's that confirms rent payable (acting solicitor must still verify the full tenancy agreement in accordance with our mortgage conditions)	<input type="checkbox"/>
The UK Finance Incentives disclosure form for all new build properties <i>N.B the desktop valuation cannot be completed without this</i>	<input type="checkbox"/>

**I confirm that the information provided is up-to-date and correct in providing an accurate summary of the property to be assessed, including the property condition. I am aware that it is a criminal offence to knowingly provide false information to obtain a mortgage, and this may lead to criminal prosecution and/or my personal information being shared with fraud prevention agencies as documented in the online declaration form (on my application) and Paragon's full privacy notice found on [www.paragonbank.co.uk](http://www.paragonbank.co.uk).**


Name	Date
Signature	

**PARAGON 51 HOMER ROAD, SOLIHULL, WEST MIDLANDS B91 3QJ**

2025-1 (05/2020)

 0345 849 4040

 [btlenquiries@paragonbank.co.uk](mailto:btlenquiries@paragonbank.co.uk)

 [www.paragonbank.co.uk](http://www.paragonbank.co.uk)

Paragon Bank PLC is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Registered in England number 05390593. Registered office 51 Homer Road, Solihull, West Midlands B91 3QJ. Paragon Bank PLC is registered on the Financial Services Register under the firm reference number 604551.